

ROYAL NEW ZEALAND COASTGUARD INC

Minutes of the Annual General Meeting held at the Cordis Hotel, Auckland 11:55am on Saturday, 19 October 2019

Welcome

The President of the Royal New Zealand Coastguard Incorporated, Mike Purchase opened the meeting at 12:05pm welcoming all of those present. He also ran through housekeeping matters to help with the smooth running of the meeting.

Present

Coastguard New Zealand Board

President:	Mike Purchase
Vice President:	Aaron Wallace
Northern Region Appointee:	Graham Brown
Eastern Region Appointee:	Richard Packham
Central Region Appointee:	Trevor Burgess
Southern Region Appointee:	Jonathan Walmisley
Ex-officio Member (CBE):	Marilyn Brady
Elected Board Member:	Peter Kara
Elected Board Member:	Nigel Griffiths
Co-opted Member:	Ed Crook
Co-opted Member:	Dean Lawrence

AGM Delegates

Northern Region

Coastguard Auckland – Graeme Ogg
Coastguard Bay of Islands – Maureen Calkin
Coastguard Hibiscus – Matt vander Linden
Coastguard Howick – Alan Martin
Coastguard Kaipara – Iain Gulliford
Coastguard Kawau – Luke McCarthy
Coastguard Maraetai – Pamela Wilson
Coastguard North Kaipara – Peter Flood
Coastguard North Shore – Roger Donovan
Coastguard Papakura – Rod Frost
Coastguard Raglan – Wally Hawken
Coastguard Thames – Craig Harnett
Coastguard Titirangi – Lloyd Carpenter
Coastguard Tutukaka – Keith McKay
Coastguard Waiheke Island – Marcus Blosch
Coastguard Waiuku – Ross Tate
Coastguard Whangarei – Brian Whimp
Coastguard Whangaroa – Chris Wilkins
Coastguard Northland Air Patrol – Peter Heath
Coastguard Northern Region – Graham Brown

Eastern Region

Coastguard Hawkes Bay – Trevor Mitchell
Coastguard Lake Taupo – Michael McSherry
Coastguard Maketu – Shane Beech
Coastguard Opotiki – Pauline Bradley
Coastguard Rotorua Lakes – Richard Packham
Coastguard Tauranga – Leon Wickham
Coastguard Turangi – Maurice Heapey
Coastguard Waihi Beach – Tim Watts
Coastguard Whangamata – Rod Berry
Coastguard Whitianga – Stuart Brown
Coastguard Eastern Region – Gary van der Werff

Central Region

Coastguard Kapiti Coast – Jerry Bardon
Coastguard Mana – Carl Nixon
Coastguard Marlborough – David St John
Coastguard Nelson – Wayne Ballantyne
Coastguard South Taranaki – Scott Williams
Coastguard Taranaki – Kato Dentith
Coastguard Wanganui – Garry Hawkins
Coastguard Wellington – Vicki Rowland
Coastguard Central Region – Peter Kara

Southern Region

Coastguard Bluff – Ray Flutey
Coastguard Canterbury – Patrick Lewis
Coastguard Clyde – Tony Smith
Coastguard Dunedin – John Campbell
Coastguard Kaikoura – Neroli Gold
Coastguard Lake Brunner – Nigel Shirley
Coastguard North Canterbury – Logan Pryce
Coastguard Queenstown – Phil Wiel
Coastguard Riverton – Ranui Bull
Coastguard South Canterbury – Nigel Adams
Coastguard Sumner – Matt Hannah
Coastguard West Coast – Neil Woodgate
Coastguard Southern Region – Richard Landon-Lane

Apologies

The following apologies have been received:

- Harold Mason - CNZ Honorary Lifetime Member & Past President
- Brooke Archbold - CNZ Honorary Lifetime Member, Boating Education, CNR Communications & Coastguard Auckland
- Joe Single - Coastguard Auckland
- Aaron Boyle - Coastguard Gisborne
- Rendt Gorter - Coastguard Great Barrier
- Coastguard Hokianga
- Robin Gemmell - Coastguard Houhora

- Coastguard Manawatu
- Coastguard MacKenzie Lakes
- Coastguard Tairua/Pauanui
- Coastguard Waihou Bay
- Coastguard Whakatane
- Coastguard Whangaruru

A call from the floor for any further apologies.

Motion: That the apologies be accepted.

Moved – M Calkin, Bay of Islands

Seconded – A Martin, Howick

CARRIED

Obituaries

We have received notice that sadly a number of volunteers have passed away the last year. We would like to record them in the minutes and they are:

Northern Region

Harvey Sheppard	Founder & Coastguard NZ Life Member
Basil Irwin	Coastguard Howick
Gordon Murray	Coastguard North Kaipara
Peter Greenaway	Coastguard Northland Air Patrol
Dawn McIsaac	Coastguard Papakura
Raewyn Mitchell	Coastguard Raglan
Ron Anthill	Coastguard Raglan
Roydon Hartstone	Coastguard Raglan

Eastern Region

John Mainland	Coastguard Tauranga
Mike Bilbe	Coastguard Tauranga
Don Campbell	Coastguard Turangi
Molly Robson	Coastguard Waihou Bay
Dave Haddock QSM	Coastguard Whakatane
Jean Martin	Coastguard Whangamata
Mick Brien	Coastguard Whangamata
Steve Caley	Coastguard Whangamata
Chris Ames	Coastguard Whangamata

Paul Baker	Coastguard Whangamata
Ian Wise	Coastguard Whangamata
Jo Stokman	Coastguard Whangamata
Graham Birchall	Coastguard Whangamata

Central Region

Peter Barnes	Coastguard Mana
Laurie Baker	Coastguard Taranaki
Colin Hunt	Coastguard Taranaki

Southern Region

Ross Christenson	Coastguard Bluff
Peter Marks	Coastguard Canterbury
David Cox	Coastguard Sumner
Paul Lawson	Coastguard Sumner
Ryan Mead	Coastguard West Coast

Call for any further obituaries from the floor?

Timothy Rothey	Coastguard Bay of Islands
Don Hovelle	Coastguard Papakura

A moment's silence was observed for those members who passed away during the past 12 months.

Minutes of the previous Annual General Meeting

Minutes of last year's Annual General Meeting held on 14 October 2018 at Te Papa, Wellington have been distributed prior to this meeting.

There is one correction, Graham Reiher was inadvertently omitted from Judicial Panel.

Are there any corrections?

Nigel Griffiths was missed from Board Listing. Minutes now corrected to reflect Nigel's attendance.

Motion: That the Minutes of the 2018 Annual General Meeting are accepted as a true and correct record with corrections.

Moved – G Brown, CNR
Seconded – V Rowland, Wellington
CARRIED

Matters Arising

There were no matters arising from the previous minutes.

President's Report

You have all received a copy of the Annual Report with my report, and I don't intend to go into any detail. I will ask Aaron Wallace to come and talk on the finances.

Motion: That the President's Report be accepted.

Moved – R Donovan, North Shore
Seconded – R Berry, Whangamata
CARRIED

2019 Annual and Financial Reports

Copy of Annual and Financial Reports had been circulated prior to this meeting. All delegates had received a financial letter with their 21 day pack.

Net consolidated surplus of \$7.83m for the year, for three entities combined - RNZ Coastguard, RNZ Charitable Trust and Coastguard Boating Education group.

But this is massive hike is due to the additional funding we received from the Lottery Fund for Community Benefits Related to the America's Cup. Of the \$9.8m grant to Coastguard for the production of 26 boats, \$6.9m was received in FY19.

That aside we still produced a surplus of \$924,015 and this was largely down to increased revenue from lotteries, donations and other grants.

- Net consolidated surplus of \$7.83m for the year, for three entities - RNZ Coastguard, RNZ Charitable Trust and Coastguard Boating Education group

\$6.9m due to additional funding from the Lottery Fund for America's Cup (Total grant approved \$9.8m)

- Net consolidated surplus \$924,015 (excluding America's Cup)
 - an increase of \$333,228 on previous year
- Result was achieved through a mix of:
 - Increased lottery revenue via an additional lottery being run during the year
 - Increased donation and other grants revenue.

REVENUE HIGHLIGHTS:

- Increase in lotteries revenue of \$402K – due to additional lottery and increased ticket sales
- Revenue from donations \$188K up against budget & Other Grants income increased due to a \$150K grant from the Tertiary Education Commission
- General reserves now \$10,424,597 for the 3 combined entities (Last Year: \$2,605,265). This provides a sound financial platform for future activities
- Increase in total equity reserves of 285% (Last Year: 27%)
- Cash flow negative, with a net cash inflow from operations of \$7,662,254 and net cash outflow from investing of \$7,988,874, resulting in a net decrease of \$326,620 (Last Year: net increase of \$203,220).

The first two are skewed due to the America's Cup Receipts and the last point shows a drop in cash and cash equivalents of \$327k.

This is due to spend on capital activities/items e.g. TracPlus, SharePoint capitalisation, Health & Safety tablets, Membership website and navigation equipment.

While we faced some challenges, we delivered some substantial wins. During the last financial year:

- Total support provided to Regions and Units \$4,913,500. An increase of \$712K on previous year.

Examples of this support include:

- \$464,400 invested in training volunteers

- \$185,000 worth of lifesaving equipment funded for units
- \$264,000 spent on out Search and Rescue tool, TracPlus
- \$179,600 spent on running our NowCasting service
- \$204,000 invested to upgrade Coastguard's National VHF Communications Network.

Call for any questions regarding the Annual or Financial Reports.

Question from the floor:

Is the spend for the America's Cup boats capped, as we know boat builds tend to always go over budget?
Is CNZ at risk of any increased expenditure for that project?

Aaron responded that the Capital Grants was for a fixed project to build the boats. They will then get leased to America's Cup program for \$1. They have to give the boats back in the same condition in which they received them. For example, if there is 400 hours on the motors, they will have to replace those motors with motors with zero hours on them. When we receive them back there will be some money spent to remove all the media, rebranding and all requirements for them to be fit for purpose for search and rescue purposes. The estimate is approximately \$2.5m for 26 Boats. Those funds will need to be raised in 18 months to 2 years' time.

Mike Purchase added that CNZ have already put in additional funds from the CNZ Reserves to assist with the design specs to ensure they are fit for purpose and Ian Meikle (*CNZ Fleet Manager*) will be closely tracking the builds to ensure we receive them back ready and fit for purpose.

Motion: That the 2019 Annual and Financial Reports be accepted.

Moved – V Rowland, Wellington
Seconded – G Ogg, Auckland
CARRIED

Election of Patron

Motion: That His Royal Highness the Prince of Wales be invited to remain as the Patron for the coming year.

Moved – M Purchase, President CNZ
Seconded – P Kara, Central Region
CARRIED

Appointment of Auditor

Mike Purchase advised the meeting that BDO Auckland were willing and available to continue as Coastguard New Zealand's Auditor.

Motion: That BDO Auckland is reappointed as Auditor for 2020 Financial Year.

Moved – M Purchase, President CNZ
Seconded – N Gold, Kaikoura
CARRIED

Judicial Panel

Motion: That the meeting confirm the following appointments to the Judicial Panel.

- » Brooke Archbold (Chairman)
- » Graham Reiher
- » Graeme Riach

Moved – Mike Purchase, President CNZ

Seconded – G Ogg, Auckland

CARRIED

Annual Subscription Fee for 2019/2020

The Board recommends, and I move, that the annual subscription fee be set at zero.

Motion: That the annual subscription fee for the 2019/2020 period be set at zero.

Moved – Mike Purchase, President CNZ

Seconded – P Weil, Queenstown

CARRIED

Election of Officers

Elected Board Member

There is one (1) nomination for the position of Elected Board Member. I would like to declare that **JOHN LINN** is duly elected unopposed. Mike congratulated John on his appointment.

Mike advised that the following volunteers are the Coastguard New Zealand Board representatives.

President

- » Mike Purchase

Vice President

- » Aaron Wallace

Regional Appointees

- » Graham Brown (Northern Region Appointee)
- » Trevor Burgess (Central Region Appointee)
- » Richard Packham (Eastern Region Appointee)
- » Jonathan Walmisley (Southern Region Appointee)

Co Opted Board Members

- » Dean Lawrence
- » Ed Crook

Continuing Elected Board Member

- » Peter Kara

Ex-officio Board Member – Coastguard Boating Education

- » Marilyn Brady

That does mean that we have a departing Board member - Nigel Griffiths. If you haven't seen him before, he's the face of Coastguard in a lot of the comms around the organisation. I really want to express my thanks to Nigel for the focus he brings on many debates at the Board table and for his deep knowledge. Nigel has been with Coastguard Waiuku since 2008. He has been a Coastguard Instructor, ISC Master, Tasman Opscom Rep, Northern Region Board Member, Waiuku President and CNR Board member from 2013 to 2016 and a CNZ elected board from 2017 to 2019. He has a clarity of thought which is invaluable to have on any Board and will be strongly missed. I want to thank Nigel for everything he has done for the last 2 years on the CNZ Board.

Mike presented Nigel with a departing gift.

In closing I would like to thank all the Board for their work over the last year. I would also like to thank the staff at CNZ for organising today, and everything that has been happening and for putting the organisation in a great financial position.

Mike then declared the meeting closed at 12:31pm.