

Coastguard Awards of Excellence – NOMINATION FORM

Coastguard Community Relations Activity of the Year

| | | | |
|---|------------------------------|--|------|
| Award Level (circle one) | Regional / National | | |
| Unit and /or Individual | | | |
| Region | | | |
| Contact Details (for best person to contact) | Name | | |
| | Email | | |
| | Mobile | | |
| Considerations for Selection | | | |
| 1. Describe what the activity was. | | | |
| 2. Describe how the activity showcases Coastguard's values and mission. | | | |
| 3. Describe how the activity is new to the unit / community / Coastguard. Include date of the activity. | | | |
| 4. Describe how the activity benefited the community and/or Coastguard. | | | |
| 5. What were the objective(s) of the activity? Measure the achievement of the objective(s). | | | |
| 6. How have you ensured sustainability of the activity and/or work done to ensure its continued success and/or contribution to the unit? | | | |
| 7. What have you learnt from the activity and how have you made changes to include the lessons learnt? | | | |
| 8. Provide evidence of documentation of the activity for sharing with other Coastguard units. | | | |
| 9. Who did your activity target? Show that you reached what percentage of the target group? | | | |
| 10. Did your activity rely on other parties? If so, then who and what did they contribute? | | | |
| 11. List any other contributions or considerations that support this nomination. | | | |
| Nominated By: | Name: | | Date |
| | Position: | | |
| Photo Attached (required for all nominations) | <input type="checkbox"/> Yes | | |

Coastguard Awards of Excellence – NOMINATION FORM

Coastguard Unit Support Volunteer of the Year

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|--|------------------------------|--|------|
| Award Level (circle one) | Regional / National | | |
| Name | | | |
| Unit | | | |
| Region | | | |
| Contact Details of Nominee | Email | | |
| | Mobile | | |
| | Address | | |
| Considerations for Selection | | | |
| 1. Is the nominee a current volunteer of Coastguard? Provide the number of training (if applicable) and volunteer hours for the past twelve months. | | | |
| 2. Describe any other roles at unit, regional or national level. | | | |
| 3. How does this volunteer exemplify the Coastguard values of respect, altruism, integrity, dedication, professionalism and co-operation in their contribution? | | | |
| 4. How does this volunteer contribute to the safety and wellbeing of fellow volunteers? | | | |
| 5. Provide an example of an incident, project or activity where the nominee's contribution played a key role in the outcome? | | | |
| 6. How does this volunteer exemplify team work and build positive relationships with their peers? | | | |
| 7. List any other contributions or considerations that support this nomination. | | | |
| Nominated By: | Name: | | Date |
| | Position: | | |
| Photo Attached (required for all nominations) | <input type="checkbox"/> Yes | | |

Coastguard Awards of Excellence – NOMINATION FORM

Coastguard Communications & Incident Management Volunteer of the Year

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|---|---------------------|--|
| Award Level (circle one) | Regional / National | |
| Name | | |
| Unit | | |
| Region | | |
| Contact Details of Nominee | Email | |
| | Mobile | |
| | Address | |
| Considerations for Selection | | |
| 1. | | |
| a) Is the nominee a current volunteer of Coastguard? Provide the number of training and volunteer hours for the past twelve months. | | |
| b) What current communications or incident management qualification does the volunteer hold? | | |
| c) List details of participation in training activities in the past twelve months. | | |
| 2. Describe any other roles at unit, regional or national level in relation to: <ul style="list-style-type: none"> • care of equipment, infrastructure; and/or • contribution to the skills of other volunteers through training, mentoring, coaching; and/or • participation in fundraising, public relations or public education activities | | |
| 3. How does this volunteer exemplify the Coastguard values of respect, altruism, integrity, dedication, professionalism and co-operation in their contribution? | | |
| 4. How does this volunteer contribute to the safety and wellbeing of fellow volunteers? | | |
| 5. Provide an example of an incident, project or activity where the nominee's contribution played a key role in the outcome? | | |

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| 6. How does this volunteer exemplify team work and build positive relationships with their peers? | | | |
| 7. List any other contributions or considerations that support this nomination. | | | |
| Nominated By: | Name: | | Date |
| | Position: | | |
| Photo Attached (required for all nominations) | <input type="checkbox"/> Yes | | |

Coastguard Awards of Excellence – NOMINATION FORM

Coastguard Rescue Vessel Volunteer of the Year

| | | |
|---|---------------------|--|
| Award Level (circle one) | Regional / National | |
| Name | | |
| Unit | | |
| Region | | |
| Contact Details of Nominee | Email | |
| | Mobile | |
| | Address | |
| Considerations for Selection | | |
| 1. a) Is the volunteer is a current crew member? Provide the number of operational and training hours for the past twelve months. | | |
| b) What is the current level within the Coastguard Certificate of Competence training that the volunteer holds? (must be Industry Specific Certificate (ISC) Operational at minimum) | | |
| c) List details of participation in training activities in the past twelve months towards the achievement of ISC or other qualification or skills maintenance activities e.g. MOSS safety drills | | |
| 2. Describe any other roles at unit, regional or national level in relation to: <ul style="list-style-type: none"> • care of vessel, equipment, infrastructure; and/or • contribution to the skills development of other volunteers through training, mentoring, coaching; and/or • participation in fundraising, public relations or public education activities | | |
| 3. How does this volunteer exemplify the Coastguard values of respect, altruism, integrity, dedication, professionalism and co-operation in their contribution? | | |

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| 4. How does this volunteer contribute to the safety and wellbeing of fellow volunteers? | | | |
| 5. Provide an example of incident, project or activity where the nominee's contribution played a key role in the outcome. | | | |
| 6. How does this volunteer exemplify team work and build positive relationships with their peers? | | | |
| 7. List any other contributions or considerations that support this nomination. | | | |
| Nominated By: | Name: | | Date |
| | Position: | | |
| Photo Attached (required for all nominations) | <input type="checkbox"/> Yes | | |

Coastguard Awards of Excellence – NOMINATION FORM

Coastguard Rescue of the Year

| | | |
|--|---------------------|--|
| Award Level (circle one) | Regional / National | |
| Name(s) | | |
| Unit | | |
| Region | | |
| Contact Details (for best person to contact) | Name | |
| | Email | |
| | Mobile | |
| Rescue Details | | |
| Date of Rescue | | |
| Provide a time-lined account of the rescue. | | |
| Please confirm that nominees are current volunteers with Coastguard and crew have completed a minimum of Industry Specific Certificate (ISC), Operational Certificate or equivalent for air patrol, incident management team or communications. | | |
| Considerations for Selection | | |
| 1. Show how the rescue used risk evaluation and management. | | |
| 2. Describe how the search area was determined and search techniques used. | | |
| 3. Describe the collaboration between the incident management team and vessel/aircraft crews and/or other SAR partners. | | |
| 4. Show evidence of debrief and identification of learning for future improvements of performance. | | |
| 5. Describe how crew resource management was undertaken by the Master or others. | | |
| 6. Describe the communication processes between the vessel/aircraft and the incident management team. | | |
| 7. Describe the care provided for victims, bodies, people rescued. | | |
| 8. Show evidence of forward planning for the next search area, relief crew, or other considerations for | | |

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| the next operational period(s). | | | |
| 9. List any other contributions or considerations that support this nomination. | | | |
| Nominated By: | Name: | | Date: |
| | Position: | | |
| Photo Attached (required for all nominations) | <input type="checkbox"/> Yes | | |

Coastguard Awards of Excellence – NOMINATION FORM

Coastguard Unit of the Year

| | | |
|---|---------------------|--|
| Award Level (circle one) | Regional / National | |
| Unit | | |
| Region | | |
| Contact Details (for best person to contact) | Name | |
| | Email | |
| | Mobile | |
| Considerations for Selection | | |
| 1. Describe the management structure of your unit and its achievements for the year. | | |
| 2. Show your forward planning for the future development of the unit in line with the overarching Coastguard strategy (please refer to appendix 1) | | |
| 3. Describe what policies and procedures you have in place, how they are implemented and maintained. | | |
| 4. Describe how you manage the finances of your unit, and how the board oversees this. | | |
| 5. Describe how you care for the wellbeing of your volunteers and their families. | | |
| 6. Describe how you manage health and safety of volunteers, risk identification, mitigation and management. | | |
| 7. Describe how you effectively deliver training to your volunteers. | | |
| 8. Describe any promotion of Coastguard and community engagement you have undertaken. | | |
| 9. Describe how you ensure an effective and efficient response for SAR and Coastguard operations. | | |
| 10. Give examples of public relations activities and media exposure. | | |
| 11. Describe any promotion of boating safety and education. | | |

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| 12. Describe your links to our SAR partners and other relevant organisations. | | | |
| 13. Confirm what you do to meet your legal or other requirements such as Charities Register, publication of annual report etc. | | | |
| 14. What activities do you do to foster relationships with other Coastguard units? | | | |
| 15. How do your unit and/or its volunteers make a contribution to the region? | | | |
| 16. What do you do for succession planning within your unit? | | | |
| 17. List any other contributions or considerations that support this nomination. | | | |
| Nominated By: | Name: | | Date |
| | Position: | | |
| Photo Attached (required for all nominations) | <input type="checkbox"/> Yes | | |

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Appendix 1: Coastguard Strategy



OUR VISION

NO BOATIES' LIVES LOST AT SEA

OUR MISSION

TO BE THE 'GO TO' PEOPLE FOR MARINE SAFETY, EDUCATION AND SEARCH AND RESCUE SERVICES

OUR FOCUS



OUR PEOPLE
Having the right leadership supporting our professional volunteers to deliver operational excellence.



COMMUNITY
Home safe, every time.



FINANCIAL
Financial sustainability.



REPUTATION
Integrity. Professionalism. Altruism.

OUR SUCCESS FACTORS

A united governance team driving Coastguard in the right direction

The resources to respond effectively

Standard operating procedures implemented nationwide & defined standards for units

Increase in awareness & education of recreational boaters

A nationwide VHF comms channel, improved communications with units

CURRENT PROJECTS

HEALTH & SAFETY



MOSS ROLLOUT



NATIONAL VHF COMMUNICATIONS NETWORK



VESSEL STANDARDISATION



MEMBERSHIP



FUNDRAISING



THE CHARITY SAVING LIVES AT SEA